

Webinar Questions and Answers

What You Need to Know About the Verification Process

September 3, 2020

Question	Answer
1. What do you do if you have to do a Sample Size but have no error-prone applications?	You make note that you have no error-prone applications and then select that applications from all of the newly approved applications on file.
2. Let's say a student is dc'd RM, submits an application, is approved for free meals, and selected for verification. They do not submit appropriate documentation for verification. Do they go back to the status of RM?	Yes. They would revert to Reduced Medicaid.
3. Zero income applications are not within the error prone calculation/category, so how do they ever get selected for verification if we are doing a standard sampling?	They would not be selected. However, if you have a reason to think that the household intentionally misreported its income, you can verify them for cause. Refer to page 25 in the USDA's <i>Eligibility Manual for School Meals</i> .
4. If a student is RM, submits an application and becomes free are they exempt from verification?	No. If the higher benefit is free eligibility based on an application, then the application would need to be included in the sample pool and they could be randomly selected for verification.
5. We are starting the year with early dismissals. Breakfast will be provided, but not lunch. Are these days counted as an operating day?	Yes. USDA defines Operating Days as " <i>The days on which reimbursable meals or milk are provided by a school or another program sponsor.</i> " [7 CFR 245.2] Refer to page 18 in the USDA's <i>Eligibility Manual for School Meals</i> .

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For more information, visit the Connecticut State Department of Education's Training for School Nutrition Programs webpage, or contact the [school nutrition programs staff](#) in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/Training/Verification_Process_QA.pdf.

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